

PRE-ENROLMENT INFORMATION FOR INTERNATIONAL STUDENTS

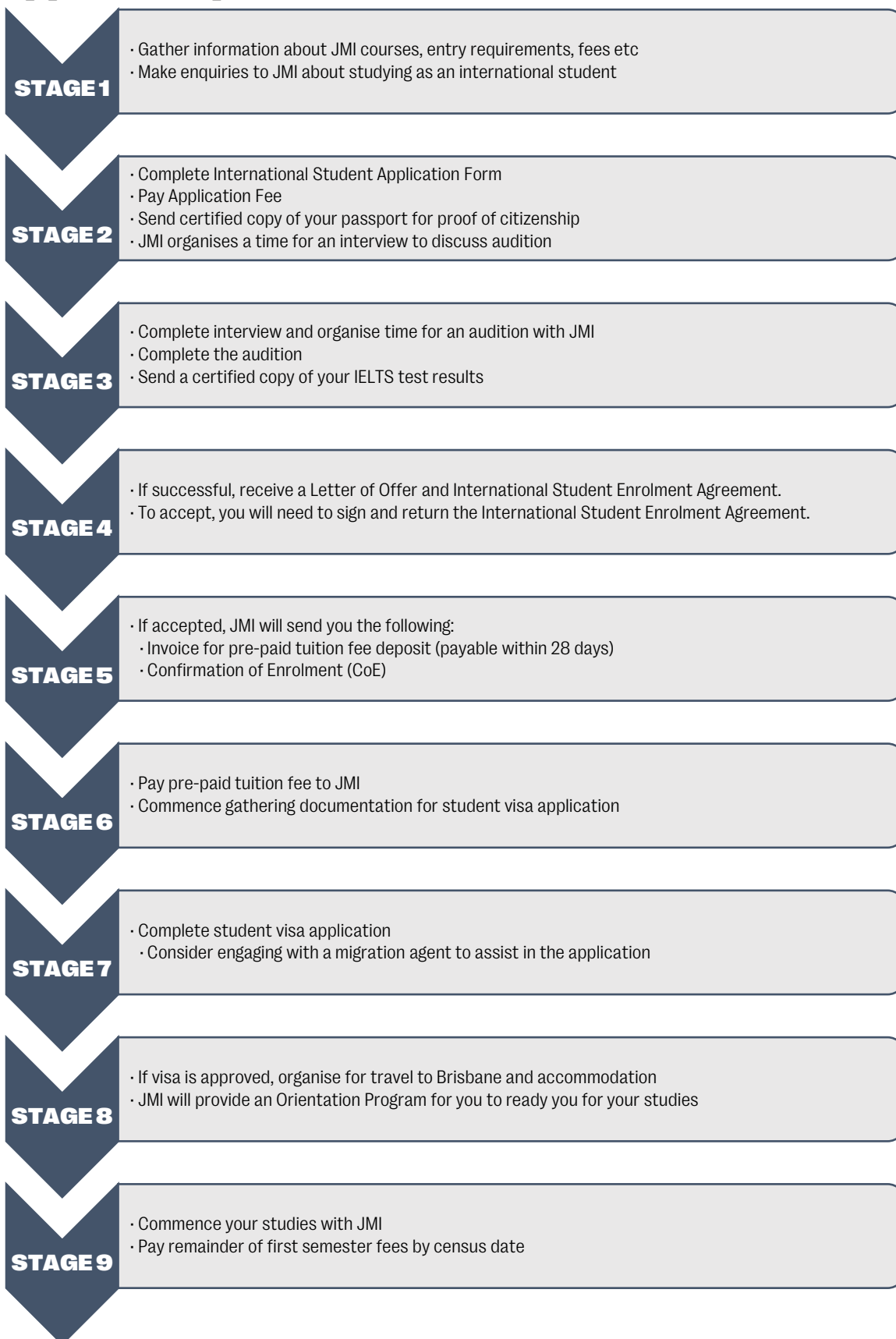


The following document outlines information for International Students applying for CRICOS approved courses at Jazz Music Institute Pty Ltd (CRICOS Provider 03720K).

Contents

How to Apply.....	3
International Student Application Form.....	3
Assessing your Application	3
Recognition of Prior Learning	3
Entry Requirements.....	3
Course Details.....	3
Bachelor of Music in Jazz Performance (CRICOS Code 098338G).....	3
Diploma of Music in Jazz Performance (CRICOS Code 0100198).....	5
Campus and Facilities	6
Course Fees	6
Overseas Student Health Cover (OSHC).....	6
Student Accommodation & Cost of Living in Australia	7
Student Accommodation.....	7
Cost of Living in Australia	7
Applying for a Student Visa.....	8
Evidence you will need to provide in visa application.....	8
Migration Agents	8
Enrolment Deferral, Suspension and Cancellation	9
Compassionate and Compelling Circumstances	9
Deferring Enrolment	9
Suspending Enrolment.....	9
Cancelling Enrolment.....	10
ESOS Framework.....	10

Application process for International Students



How to Apply

International applicants looking to apply for higher education courses at JMI will need to do the following:

- Read this document in its entirety
- Contact JMI directly via either phone, e-mail or in person (if applicable) if any further information or clarification is required regarding the contents of this document

International Student Application Form

Applicants will need to complete [International Student Application Form](#) and provide all required supporting documentation as specified on the form, including evidence that you meet the entry requirements. Please note that there is a AU\$150 Application Fee for all international student applications. This fee must be paid in full before JMI will process your application

Assessing your Application

Once JMI have received your [International Student Application Form](#) including all required supporting documentation, we will assess your application and whether you satisfy the entry requirements of the course.

JMI reserves the right to make decisions on offering a place to you in the course. JMI will make its decision in accordance with its [International Student Admissions Policy](#)

If you are offered a place in the program, JMI will send you an *International Student Enrolment Agreement* which will outline the process for finalising your enrolment.

Recognition of Prior Learning

When applying for this course, you can apply for recognition of prior learning (RPL) to gain credit for previous study or experience. To gain credit for previous study, you need to have studied at a higher education level. JMI will assess your application for RPL in accordance with the [Credit Transfer & Recognised Prior Learning Policy](#). When applying for RPL, you will need to supply a certified academic transcript and supporting documentation detailing the units and content covered in the course that you have studied. For more information regarding JMI's RPL processes, please see our Credit Transfer & Recognised Prior Learning Policy available on our website.

Entry Requirements

For full details on all entry requirements, including audition requirements and how to apply, you will need to visit <https://jazz.qld.edu.au/international-students/#apply>

Course Details

Bachelor of Music in Jazz Performance (CRICOS Code 098338G)

Course Name and Code

This course is a Bachelor of Music in Jazz Performance.

Course Structure & Duration

This course is a 3-year full-time 240-credit point program spread over 6 semesters (each of 12 teaching weeks and 3 assessment weeks), with 7 subjects taught in each semester. There are 2 semesters per

year; the first commencing in late-February and finishing in late June, and the second commencing in late-July and finishing in mid-November. The course comprises 42 subjects in total; 36 core subjects and 6 electives.

To qualify for award of the degree of Bachelor of Music in Jazz Performance a student will need to successfully complete at least 240 credit points, including satisfactory completion of 36 core subjects and 6 Electives subjects.

Course Content

This is a performance-based course where students will spend most of their contact hours playing their instrument. Each student receives individual one-on-one lessons on their major instrument (voice, guitar, bass, drums, piano, brass or woodwind) supplemented by a variety of music classes that focus on aural skills, jazz theory, improvisation, jazz history and small group ensemble.

Students undertake the following performance-based subjects:

- Principal Study (individual lessons with instrumental teacher)
- Concert Performance Practice (weekly student performances)
- Improvisation Techniques
- Ensemble (small group ensembles)

Students will also study the following theoretical subjects:

- Jazz Materials (music theory in 1st & 2nd year)
- Aural and Analysis (listening and transcription skills in 1st and 2nd year)
- Jazz in Context (jazz history in 1st year)
- Business Studies (music business in 3rd year)

Students learn a significant amount of jazz repertoire in both the practical and theory classes, equipping them with the ability to analyse form, structure, harmony, melody and rhythm from different perspectives.

Students can also study a range of elective subjects to supplement their learning in core subjects. Electives include Jazz Composition, Jazz Arranging, Jazz Research, Performance Project Study and Music Technology among others.

To view course outlines for each subject being delivered in this program, go to <http://www.jazz.qld.edu.au/bachelor-of-music-in-jazz-performance/>

Modes of Study

This course can only be studied in a full-time capacity. There are 13 contact hours per week for this course, with an additional 27 hours of private practice/study per week expected.

All units for this course are undertaken onsite, face-to-face. There are no units that can be studied online, all units are delivered on campus and in-person.

Assessment methods

Each subject will have assessment that will be required to be completed in order to pass the subject. Assessment is aimed towards assessing how a student is displaying an acquisition of the learning outcomes for that subject. This course uses a range of assessment methods including the following:

- Written essays and reports
- Performance recitals
- Practical exams and demonstrations

- Written tests and examinations
- Individual and Group assignments

Diploma of Music in Jazz Performance (CRICOS Code 0100198)

Course Name and Code

This course is a Diploma of Music in Jazz Performance.

Course Structure & Duration

This course is a 1-year full-time 80-credit point program spread over 2 semesters (each of 12 teaching weeks and 3 assessment weeks), with 7 subjects taught in each semester. There are 2 semesters per year; the first commencing in late-February and finishing in late June, and the second commencing in late-July and finishing in mid-November. The course comprises 14 subjects in total, all of which are core subjects.

To qualify for award of the Diploma of Music in Jazz Performance a student will need to successfully complete at least 80 credit points, including satisfactory completion of 14 core subjects.

Course Content

This is a performance-based course where students will spend most of their contact hours playing their instrument. Each student receives individual one-on-one lessons on their major instrument (voice, guitar, bass, drums, piano, brass or woodwind) supplemented by a variety of music classes that focus on aural skills, jazz theory, improvisation, jazz history and small group ensemble.

Students undertake the following performance-based subjects:

- Principal Study (individual lessons with instrumental teacher)
- Concert Performance Practice (weekly student performances)
- Improvisation Techniques
- Ensemble (small group ensembles)

Students will also study the following theoretical subjects:

- Jazz Materials (music theory)
- Aural and Analysis (listening and transcription skills)
- Jazz in Context (jazz history)

Students learn a significant amount of jazz repertoire in both the practical and theory classes, equipping them with the ability to analyse form, structure, harmony, melody and rhythm from different perspectives.

To view course outlines for each subject being delivered in this program, go to <http://www.jazz.qld.edu.au/diploma-of-music-in-jazz-performance/>

Modes of Study

This course can only be studied in a full-time capacity. There are 13 contact hours per week for this course, with an additional 27 hours of private practice/study per week expected.

All units for this course are undertaken onsite, face-to-face. There are no units that can be studied online, all units are delivered on campus and in-person.

Assessment methods

Each subject will have assessment that will be required to be completed in order to pass the subject. Assessment is aimed towards assessing how a student is displaying an acquisition of the learning outcomes for that subject. This course uses a range of assessment methods including the following:

- Written essays and reports
- Performance recitals
- Practical exams and demonstrations
- Written tests and examinations
- Individual and Group assignments

Campus and Facilities

JMI's campus is located at 47 Brookes Street Bowen Hills, Queensland, Australia.

Facilities on campus includes:

- 7 teaching studios
 - 3 large ensemble studios
 - 1 lecture room
 - 3 small studios for one-on-one lessons
 - Each room equipped with PA, piano, drum kit, guitar amps, bass amps and keyboards
- A dedicated performance space that fits up to 80 students
- Library and resource space with 6 computers
- Student common area

The campus location is within 1 km of a number of amenities including cafés, convenience stores, hotels, train stations and bus stops.

Course Fees

For Information on all course fees and miscellaneous fees, please go to <https://jazz.qld.edu.au/international-students/#apply> and download the *International Fees* document.

Overseas Student Health Cover (OSHC)

If you are successful in your application, it will be a condition of your student visa that you have Overseas Student Health Cover (OSHC) for the entire duration of your stay in Australia. You will be responsible for applying for OSHC and will need to have OSHC in place prior to applying for your student visa.

OSHC is insurance that assists you as an international student to meet any costs of medical and hospital care that you may need while studying in Australia. It is a requirement as part of your Visa that you have OSHC insurance. We suggest either:

- [ahm OSHC](#)
- [Allianz Care Australia \(Peoplecare\)](#)
- [BUPA Australia](#)
- [CBHS International Health](#)

- [Medibank Private](#)
- [NIB OSHC](#)

You can access translation services and counselling services with either of these companies. We recommend that you familiarise yourself with the services available by investigating their websites.

You will need to supply a OSHC Confirmation Certificate received from your OSHC provider when accepting your place as per the International Student Enrolment Agreement.

Student Accommodation & Cost of Living in Australia

Student Accommodation

There are a variety of accommodation options close to JMI's campuses whether you want to live in a student village, share a house or find a place of your own.

It is essential for international students to organise either short or long-term accommodation before arriving in Australia so you know you have somewhere to stay when you get here. Searching for the right place could take a couple of weeks, so it is recommended that you book temporary accommodation before arriving.

Please note: JMI does not screen information, nor act as an agent in the provision of accommodation information. It is your responsibility to determine whether the housing arrangements are suitable.

Private Student Accommodation Providers

The following are private student accommodation providers located centrally in Brisbane. Students seeking accommodation at these providers are to contact the provider directly.

Urbanest South Bank - <https://urbanest.com.au/brisbane/south-bank/>

Student One - <https://studentone.com/>

Iglu - <http://www.iglu.com.au/locations/brisbane>

UniLodge - <https://unilodge.com.au/city/brisbane/>

Rental Accommodation

If you would like to rent your own house, apartment, townhouse or flat, or rent a room in a shared house, search on real estate websites or flatmate listings for rental options.

You may find the following websites useful to search for rental accommodation or a room in a share house. It is your responsibility to determine whether the housing arrangements are suitable:

Domain - <https://www.domain.com.au/?mode=rent>

Realestate.com.au - <https://www.realestate.com.au/rent>

Flat Mates - <https://flatmates.com.au/>

Flat Mate Finder - <https://www.flatmatefinders.com.au/>

Easy Roommate - <https://au.easyroommate.com/>

Cost of Living in Australia

Knowing the average living costs in Australia is an important part of your financial preparation.

Study Australia provides a helpful cost of living calculator on its website - <https://costofliving.studyaustralia.gov.au/>.

Minimum cost of living

The Department of Home Affairs has financial requirements you must meet in order to receive a student visa for Australia.

For the purposes of applying for your student visa, 12-month living costs are for:

- students - \$29,710
- partners coming with you - \$10,394
- a child coming with you - \$4,449.

Applying for a Student Visa

As an international student, you will be applying for the subclass 500 Student Visa through the Australian Department of Immigration - <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500>

Evidence you will need to provide in visa application

The evidence you will need to provide as part of your visa application includes the following:

- Evidence of your identity
- Evidence of your Confirmation of Enrolment
- Evidence of health insurance (see Overseas Student Health Cover)
- Evidence of financial capacity
- Evidence of English language ability
- Evidence of being a Genuine Student
- Evidence of relationship with spouse/de facto partner (if applicable)
- Evidence of your employment history

JMI will be able to assist you with parts of your visa application.

Factors to consider in your application

You will need to gather significant documentation to demonstrate evidence of your financial capacity. You must provide evidence that you have enough funds to cover your:

- travel costs
- 12 months of living
- tuition fees for you and your accompanying family members
- school costs for any school aged dependants.

More detailed information of the evidence you will need to gather is listed in the Step-by-Step guide available here - <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500#HowTo>

Migration Agents

You may wish to seek assistance from a registered migration agent to help you complete your student visa application. Applications assisted by migration agents are more likely to be accepted by the Department of Immigration.

Only use migration agents that are listed on the list of Registered migration agents on the Department of Home Affairs website - <https://portal.mara.gov.au/search-the-register-of-migration-agents/>

JMI can assist you with connecting to a migration agent to help you complete your visa application.

Enrolment Deferment, Suspension and Cancellation

An international student may have their enrolment deferred, suspended or cancelled under the following circumstances, as outlined in the [International Student Enrolment Deferment, Suspension or Cancellation Policy](#). In the event that a student's enrolment is deferred, suspended or cancelled, the student will need to contact the Department of Immigration and Border Protection immediately to seek advice on the potential impact to their student visa.

For the purposes of enrolment deferment and suspension, students will need to demonstrate that a deferment or suspension of their studies is due to compassionate or compelling circumstances.

Compassionate and Compelling Circumstances

Compassionate or compelling circumstances are generally those beyond the control of the student and which have an impact upon the student's course progress or student well-being. These could include, but are not limited to:

- serious illness or injury, where a medical certificate states that the student was unable to attend classes;
- bereavement of close family members such as parents or grandparents (where possible a death certificate should be provided);
- major political upheaval or natural disaster in the home country requiring emergency travel and this has impacted on the student's studies; or
- a traumatic experience which could include:
 - involvement in, or witnessing of a serious accident; or
 - witnessing or being the victim of a serious crime, and this has impacted on the student (these cases should be supported by police or psychologists' reports)
 - where the registered provider was unable to offer a pre-requisite unit; or
 - Inability to begin studying on the course commencement date due to delay in receiving a student visa

Deferring Enrolment

A student can request to defer or temporarily delay their studies before the commencement of the course. This process can also be initiated by JMI. Any student wanting to defer the commencement of their studies must notify JMI in writing prior to the commencement of the course. JMI will only approve deferment if a student can demonstrate that the reason for deferment is due to compassionate or compelling circumstances.

Suspending Enrolment

Either JMI or the student can suspend or temporarily postpone a student's enrolment.

Student-initiated Suspension

Any student wanting to suspend their studies will need to apply in writing to JMI. A student can only suspend or temporarily postpone their enrolment for compassionate or compelling circumstances as defined. Weddings, cultural and religious activities are not acceptable reasons for suspension. Any suspension of studies are to be strictly in keeping with the reason for it.

JMI-initiated Suspension

JMI has the right to suspend a student's enrolment in the following circumstances:

- A breach of the [Code of Conduct](#)
- Failure to pay fees as per the [International Student Fee Policy](#)
- Failure to meet attendance and course progression requirements as per the [International Student at Risk and Course Progression Policy](#)

In the event that JMI suspends a student's enrolment due to the above reasons, JMI will notify the student of their intention to suspend enrolment and the reasons for suspension. Students will have the right to appeal the decision as per the [Student Grievance Handling Policy and Procedure](#). Students will have 20 working days from the day of notification to appeal.

Cancelling Enrolment

In extreme circumstances, JMI has the right to cancel a student's enrolment. Cancelling a student enrolment means the student is formally no longer a student of JMI. Reasons for the cancellation of a student's enrolment are:

- A serious breach of the [Code of Conduct](#)
- Failure to pay fees as per the [International Student Fee Policy](#)
- Failure to meet attendance and course progression requirements as per the [International Student at Risk and Course Progression Policy](#)

In the event that JMI cancels a student's enrolment due to the above reasons, JMI will notify the student of their intention to cancel enrolment and the reasons for cancellation. Students will have the right to appeal the decision as per the [Student Grievance Handling Policy and Procedure](#). Students will have 20 working days from the day of notification to appeal.

ESOS Framework

The Education Services for Overseas Students Act 2000 (ESOS Act)—and associated legislation—form the ESOS Framework.

This is the legal framework for the provision of education services to overseas students and sets out the registration requirements and the ongoing standards for education providers that offer courses to overseas students.

The framework provides a consistent national approach to the registration of education providers so that the quality of the training, and the care of students, remains high.

To access the ESOS framework, visit <https://internationaleducation.gov.au/regulatory-information>