

Pre-Enrolment Information for International Students

The following document outlines information for International Students applying for CRICOS approved courses at Jazz Music Institute Pty Ltd (CRICOS Provider 03720K).

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How to Apply

International applicants looking to apply for the Bachelor of Music in Jazz Performance at JMI will need to do the following:

- Read this document in its entirety
- Contact JMI directly via either phone, e-mail or in person (if applicable) if any further information or clarification is required regarding the contents of this document

International Student Application Form

Applicants will need to complete *International Student Application Form* and provide all required supporting documentation as specified on the form, including evidence that you meet the entry requirements. Please note that there is a AU\$150 Application Fee for all international student applications. This fee must be paid in full before JMI will process your application

Assessing your Application

Once JMI have received your *International Student Application Form* including all required supporting documentation, we will assess your application and whether you satisfy the entry requirements of the course.

JMI reserves the right to made decisions on offering a place to you in the course. JMI will make its decision in accordance with its *International Student Admissions Policy*

If you are offered a place in the program, JMI will send you an *International Student Enrolment Agreement* which will outline the process for finalising your enrolment.

Recognition of Prior Learning

When applying for this course, you can apply for recognition of prior learning (RPL) to gain credit for previous study or experience. To gain credit for previous study, you need to have studied at a higher education level. JMI will assess your application for RPL in accordance with the *Credit Transfer & Recognised Prior Learning Policy*. When applying for RPL, you will need to supply a certified academic transcript and supporting documentation detailing the units and content covered in the course that you have studied. For more information regarding JMI's RPL processes, please see our Credit Transfer & Recognised Prior Learning Policy available on our website.

Entry Requirements

General Entry Requirements

All international applicants for JMI's approved CRICOS courses must be:

- over 18 years of age before applying for this course
- one of the following:
 - A Temporary Resident (visa status) of Australia
 - A Permanent Resident (visa status) of New Zealand
 - A Resident or Citizen of any other country

Applications are not eligible to apply as an international student if they are:

- an Australian citizen

- an Australian Permanent Resident (holders of all categories of permanent resident visas, including Humanitarian Visas)
- a New Zealand citizen

English Language Proficiency

To be accepted into this course, you will need to demonstrate that you have a proficient understanding of the English language. All international students will need to undertake either an *International English Language Testing System (IELTS)* test or a *Test of English as a Foreign Language internet-Based Test (TOEFL-iBT)* to demonstrate an adequate proficiency in English to study at JMI.

You will need to provide a certified copy of your test results along with your *International Student Application Form*

International English Language Testing System (IELTS)

International students can use the International English Language Testing System (IELTS) to demonstrate English Language Proficiency. An applying student will need to achieve an IELTS Score of 6.5 or above with no sub score below 6.0 to be able to gain entry into this course. IELTS results must have been achieved not more than 24 months before the applicant intends to commence this course. For more information on IELTS please go to www.ielts.org

Test of English as a Foreign Language internet-Based Test (TOEFL iBT)

International students can also use the TOEFL-iBT test to demonstrate English Language Proficiency. An applying student will need to a TOEFL-iBT score of 85 or above with a minimum of 24 in writing. TOEFL-iBT results must have been achieved not more than 24 months before the applicant intends to commence this course. For more information on TOEFL please go to www.ets.org/toefl

Language Courses - English for Academic Purposes

If an international student has not been able to achieve the required results on their IELTS or TOEFL-iBT tests, they can undertake an English Language course to improve their English skills for the purposes of studying at a tertiary institution. Upon completion of this course, students can then re-sit an IELTS or TOEFL-iBT test. Please note that students will **still need to achieve the minimum result requirements** for their specified test to be eligible to gain entry into this course.

Below is a list of providers that deliver courses in English for Academic Purposes:

Browns English Language School

<https://brownseenglish.edu.au/english-courses/english-for-academic-purposes>

University of Southern Queensland

<https://www.usq.edu.au/study/degrees/english-for-academic-purposes>

University of Queensland

<https://icte.uq.edu.au/study/english-courses/academic-english>

Queensland University of Technology

<https://www.qut.edu.au/study/international-courses/english-for-academic-purposes-2>

Audition Requirements

Every prospective student will need to perform an audition to gain entry into JMI's courses.

The audition process is outlined below for auditions either in person at our campus in Brisbane or submitted via a video recording. Please make sure you read the correct information according to whether you will be undertaking an audition in person at JMI or submitting a video recording due to being unable to attend in person.

Free Pre-Audition Interview

We offer a free pre-audition interview for all prospective students. If you are unsure of the specific information contained in this document, then we recommend you arrange a pre-audition interview. You can also arrange lessons with staff prior to your audition. If you are unable to complete some of the following requirements, you may be offered lessons with staff or short courses after your audition to enable you to be deemed eligible for entry into the course.

Audition process – In Person

Students undertaking an audition in person will need to indicate that they will be auditioning in person on the *International Student Application Form*. JMI's administrative staff will contact you within 14 days of receipt to arrange an audition time.

1. Prepared pieces

Instrumentalists (brass, woodwind, bass, guitar, piano) and drummers are to select 2 pieces from the list below (1 piece from each list). Vocalists are to select 2 pieces from List B only. Applicants will perform these 2 pieces with the rhythm section provided by JMI on the day of audition. You can contact JMI directly to get copies of these pieces.

List A	List B
Blue Monk	Autumn Leaves
Tenor Madness	All of Me
Blues by Five	Fly me to the moon
Sonnymoon for Two	Exactly Like You
	There Is No Greater Love
	There Will Never Be Another You

2. Technical

Instrumentalists (brass, woodwind, bass, guitar, piano) to perform the following:

- Major scales in the keys of C, F, G, D, A, Bb, Eb
- Major, Dominant 7th and Minor 7th arpeggios in the keys of C, F, G, D, A, Bb, Eb

Guitarists are to demonstrate the above information in at least 2 positions.

Vocalists will need to sing the following scales in three keys of their choice appropriate for their vocal range:

- Major scales

Vocalists will also need to play the following scales on the piano:

- Major scales in the keys of G, C & F.

Drummers will also need to play the following scales on the piano:

- Major scales in the keys of G, C & F.

3. Theory & Aural Exam

Applicants will sit a music theory exam on basic music theory knowledge which will include:

- Basic rhythmic construction: quarter and eighth notes, and rests.
- Write major scales up to four flats/sharps;

- Write major, minor, augmented, and diminished triads.
- Applicants will also sit a brief aural exam in which they will have to:

1. Distinguish between:
 - Major and minor triads
 - Major, minor and dominant seventh chords.
2. Distinguish between:
 - major and minor seconds
 - perfect fifths and octaves
 - major thirds and perfect fourths
3. Name degrees (numbers, letters or solfege) of major scales over given tonics (scale tone recognition).

Audition process via Video Recording

Applicants that are unable to perform an audition in person indicate that they will be auditioning by submitting a video recording on the *International Student Application Form*. You will then need to record yourself performing the following steps in a clear video recording where your face and your instrument are clearly visible. You will then need to submit this video recording either via post or using an online file storage program such as Drop Box, Google Drive or We Transfer.

1. Prepared pieces

Instrumentalists (brass, woodwind, bass, guitar, piano) and drummers are to select 2 pieces from the list below (1 piece from each list). Vocalists are to select 2 pieces from List B only.

Instrumentalists will need to record themselves performing the melody, take a 2-chorus improvised solo and perform the melody again for each piece. Vocalists will need to record themselves singing the melody, take a 1 chorus scat solo or vocalise, then sign the melody to finish for each piece. Drummers will need to perform the melody on the drums, play 1 chorus of swing feel outlining the form, take a 1 chorus improvised solo, then perform the melody to finish for each piece.

You can contact JMI directly to get the musical notation of these pieces.

List A	List B
Blue Monk	Autumn Leaves
Tenor Madness	All of Me
Blues by Five	Fly me to the moon
Sonnymoon for Two	Exactly Like You
	There Is No Greater Love
	There Will Never Be Another You

2. Technical

Instrumentalists (brass, woodwind, bass, guitar, piano) will need to record themselves performing the following:

- Major scales in the keys of C, F, G, D, A, Bb, Eb
- Major, Dominant 7th and Minor 7th arpeggios in the keys of C, F, G, D, A, Bb, Eb

Guitarists are to demonstrate the above information in at least 2 positions.

Vocalists will need to record themselves singing the following scales in three keys of their choice appropriate for their vocal range:

- Major scales

Vocalists will also need to record themselves playing the following scales on the piano:

- Major scales in the keys of G, C & F.

Drummers will also need to record themselves playing the following scales on the piano:

- Major scales in the keys of G, C & F.

3. Submitting the Video Recording

Once you have recorded these performances in a clear video recording where your face and your instrument are clearly visible, submit the video recording to JMI via post or file transfer.

Hard Copy

Hard copy video recordings (USB or Hard Drive) will need be posted to the following address:

Jazz Music Institute
PO Box 2215
Fortitude Valley, Queensland, Australia 4006

File Transfer

File Transfer applications (through Dropbox, Google Drive, WeTransfer or other file sharing application) will need to have a link e-mailed to play@jazz.qld.edu.au

Once we have received the recording we will confirm receipt of the recording and send you a link and instructions to complete the Theory & Aural Exam component of the audition.

4. Theory & Aural Exam

Applicants will sit a music theory exam through the cloud-based program Musition. Applicants will receive unique log in details for Musition from JMI staff after receipt of their video recording. Applicants will be given a specified period of time to complete the online music theory exam. Only one attempt at the exam is allowed.

The exam will test applicants on basic music theory knowledge which will include:

- Basic rhythmic construction: quarter and eighth notes, and rests.
- Write major scales up to four flats/sharps;
- Write major, minor, augmented, and diminished triads.

Applicants will also sit a brief aural exam the cloud-based program Auralia. Applicants will receive unique log in details for Auralia from JMI staff after receipt of their video recording. Applicants will be given a specified period of time to complete the online music theory exam. Only one attempt at the exam is allowed.

In the exam, applicants will have to:

1. Distinguish between:
 - Major and minor triads
 - Major, minor and dominant seventh chords.
2. Distinguish between:

- major and minor seconds
 - perfect fifths and octaves
 - major thirds and perfect fourths
3. Name degrees (numbers, letters or solfege) of major scales over given tonics (scale tone recognition).

Course Details

Bachelor of Music in Jazz Performance (CRICOS Code 098338G)

Course Name and Code

This course is a Bachelor of Music in Jazz Performance.

Course Structure & Duration

This course is a 3-year full-time 240-credit point program spread over 6 semesters (each of 13 teaching weeks and 3 assessment weeks), with 7 subjects taught in each semester. There are 2 semesters per year; the first commencing in late-February and finishing in late June, and the second commencing in late-July and finishing in mid-November. The course comprises 42 subjects in total; 36 core subjects and 6 electives.

To qualify for award of the degree of Bachelor of Music in Jazz Performance a student will need to successfully complete at least 240 credit points, including satisfactory completion of 36 core subjects and 6 Electives subjects.

Course Content

This is a performance-based course where students will spend most of their contact hours playing their instrument. Each student receives individual one-on-one lessons on their major instrument (voice, guitar, bass, drums, piano, brass or woodwind) supplemented by a variety of music classes that focus on aural skills, jazz theory, improvisation, jazz history and small group ensemble.

Students undertake the following performance-based subjects:

- Principal Study (individual lessons with instrumental teacher)
- Concert Performance Practice (weekly student performances)
- Improvisation Techniques
- Ensemble (small group ensembles)

Students will also study the following theoretical subjects:

- Jazz Materials (music theory in 1st & 2nd year)
- Aural and Analysis (listening and transcription skills in 1st and 2nd year)
- Jazz in Context (jazz history in 1st year)
- Business Studies (music business in 3rd year)

Students learn a significant amount of jazz repertoire in both the practical and theory classes, equipping them with the ability to analyse form, structure, harmony, melody and rhythm from different perspectives.

Students can also study a range of elective subjects to supplement their learning in core subjects. Electives include Jazz Composition, Jazz Arranging, Jazz Research, Performance Project Study and Music Technology among others.

To view course outlines for each subject being delivered in this program, go to <http://www.jazz.qld.edu.au/bachelor-of-music-in-jazz-performance/>

Modes of Study

This course can only be studied in a full-time capacity. There are 13 contact hours per week for this course, with an additional 27 hours of private practice/study per week expected.

All units for this course are undertaken onsite, face-to-face. There are no units that can be studied online, all units are delivered on campus and in-person.

Assessment methods

Each subject will have assessment that will be required to be completed in order to pass the subject. Assessment is aimed towards assessing how a student is displaying an acquisition of the learning outcomes for that subject. This course uses a range of assessment methods including the following:

- Written essays and reports
- Performance recitals
- Practical exams and demonstrations
- Written tests and examinations
- Individual and Group assignments

Diploma of Music in Jazz Performance (CRICOS Code 0100198)

Course Name and Code

This course is a Diploma of Music in Jazz Performance.

Course Structure & Duration

This course is a 1-year full-time 80-credit point program spread over 2 semesters (each of 13 teaching weeks and 3 assessment weeks), with 7 subjects taught in each semester. There are 2 semesters per year; the first commencing in late-February and finishing in late June, and the second commencing in late-July and finishing in mid-November. The course comprises 14 subjects in total, all of which are core subjects.

To qualify for award of the Diploma of Music in Jazz Performance a student will need to successfully complete at least 80 credit points, including satisfactory completion of 14 core subjects.

Course Content

This is a performance-based course where students will spend most of their contact hours playing their instrument. Each student receives individual one-on-one lessons on their major instrument (voice, guitar, bass, drums, piano, brass or woodwind) supplemented by a variety of music classes that focus on aural skills, jazz theory, improvisation, jazz history and small group ensemble.

Students undertake the following performance-based subjects:

- Principal Study (individual lessons with instrumental teacher)
- Concert Performance Practice (weekly student performances)
- Improvisation Techniques
- Ensemble (small group ensembles)

Students will also study the following theoretical subjects:

- Jazz Materials (music theory)
- Aural and Analysis (listening and transcription skills)

- Jazz in Context (jazz history)

Students learn a significant amount of jazz repertoire in both the practical and theory classes, equipping them with the ability to analyse form, structure, harmony, melody and rhythm from different perspectives.

To view course outlines for each subject being delivered in this program, go to <http://www.jazz.qld.edu.au/diploma-of-music-in-jazz-performance/>

Modes of Study

This course can only be studied in a full-time capacity. There are 13 contact hours per week for this course, with an additional 27 hours of private practice/study per week expected.

All units for this course are undertaken onsite, face-to-face. There are no units that can be studied online, all units are delivered on campus and in-person.

Assessment methods

Each subject will have assessment that will be required to be completed in order to pass the subject. Assessment is aimed towards assessing how a student is displaying an acquisition of the learning outcomes for that subject. This course uses a range of assessment methods including the following:

- Written essays and reports
- Performance recitals
- Practical exams and demonstrations
- Written tests and examinations
- Individual and Group assignments

Campus and Facilities

JMI's campus is located at 47 Brookes Street Bowen Hills, Queensland, Australia.

Facilities on campus includes:

- 7 teaching studios
 - 3 large ensemble studios
 - 1 lecture room
 - 3 small studios for one-on-one lessons
 - Each room equipped with PA, piano, drum kit, guitar amps, bass amps and keyboards
- A dedicated performance space that fits up to 80 students
- Library and resource space with 8 computers
- Student common area

The campus location is within 1 km of a number of amenities including cafés, convenience stores, hotels, train stations and bus stops.

Course Fees

The indicative annual tuition fee is calculated based on a standard full-time study load which is 80 credit points (two semesters).

For 2019, the indicative annual tuition fee is AUD\$35,000 (\$437.50 per credit point). This is subject to change throughout the duration of the course. Therefore, total course fees are likely to change annually.

Fees are to be paid in accordance with JMI's *International Student Fee Policy*.

Miscellaneous Fees

Below is a list of miscellaneous fees associated with the course.

Application Fee

An application fee is applied to all international student applications to cover the costs of processing the application

Course Cancellation Fee

In certain circumstances, students may incur a course cancellation fee as per the International Student Refund Policy

Administration Fee

In certain circumstances outlined in the International Student Refund Policy, an Administration Fee may be charged to the student

Manuscript

Students may choose to purchase manuscript pads at JMI.

Core Repertoire Book

Students may choose to purchase the Core Repertoire Book that contains lead sheets for all compositions that are in the core repertoire of the course

Official Academic Transcript

One copy of the academic record (also known as a transcript or academic statement) is provided free at Graduation. A replacement is available on request upon payment of the fee outlined in the Schedule of Miscellaneous Fees.

Replacement Student ID Card

One student ID card is provided for free at initial enrolment. If that card is lost or stolen, a replacement card is provided upon payment of the fee outlined in the Schedule of Miscellaneous Fees.

Replacement Access Card

One access card is provided for free per student at initial enrolment. If that card is lost or stolen, a replacement card is provided upon payment of the fee outlined in the Schedule of Miscellaneous Fees.

Graduation - Testamur Replacement

Initial testamur is free and provided at Graduation. A replacement is available on request upon payment of the fee outlined in the Schedule of Miscellaneous Fees.

Your tuition fee does not cover the cost of additional services such as Academic Transcripts or Graduation. See Schedule of Miscellaneous Fees (below).

Schedule of Miscellaneous Fees	Amount
Application Fee	\$150
Course Cancellation Fee	\$300
Administration Fee	\$1,000
Manuscript Pad	\$6
Core Repertoire Book	\$10
Enrolment - Academic record (per copy)	\$20
Replacement - Identity card	\$30
Replacement – After Hours Access Card	\$50
Graduation - replacement testamur	\$50

Overseas Student Health Cover (OSHC)

If you are successful in your application, it will be a condition of your student visa that you have Overseas Student Health Cover (OSHC) for the entire duration of your stay in Australia.

OSHC is insurance that assists you as an international student to meet any costs of medical and hospital care that you may need while studying in Australia. It is a requirement as part of your Visa that you have OSHC insurance. We suggest either:

- AHM (<http://www.ahm.com.au/7323/OSHC>);
- Mondial (www.oshcworldcare.com.au);
- Bupa Australia (www.bupa.com.au); or
- Medibank (www.medibank.com.au)

You can access translation services and counselling services with either of these companies. We recommend that you familiarise yourself with the services available by investigating their websites.

You will need to supply a OSHC Confirmation Certificate received from your OSHC provider when accepting your place as per the International Student Enrolment Agreement

Enrolment Deferment, Suspension and Cancellation

An international student may have their enrolment deferred, suspended or cancelled under the following circumstances, as outlined in the *International Student Enrolment Deferment, Suspension or Cancellation Policy*. In the event that a student's enrolment is deferred, suspended or cancelled, the student will need to contact the Department of Immigration and Border Protection immediately to seek advice on the potential impact to their student visa.

For the purposes of enrolment deferment and suspension, students will need to demonstrate that a deferment or suspension of their studies is due to compassionate or compelling circumstances.

Compassionate and Compelling Circumstances

Compassionate or compelling circumstances are generally those beyond the control of the student and which have an impact upon the student's course progress or student well-being. These could include, but are not limited to:

- serious illness or injury, where a medical certificate states that the student was unable to attend classes;
- bereavement of close family members such as parents or grandparents (where possible a death certificate should be provided);
- major political upheaval or natural disaster in the home country requiring emergency travel and this has impacted on the student's studies; or
- a traumatic experience which could include:
 - involvement in, or witnessing of a serious accident; or
 - witnessing or being the victim of a serious crime, and this has impacted on the student (these cases should be supported by police or psychologists' reports)
 - where the registered provider was unable to offer a pre-requisite unit; or
 - Inability to begin studying on the course commencement date due to delay in receiving a student visa

Deferring Enrolment

A student can request to defer or temporarily delay their studies before the commencement of the course. This process can also be initiated by JMI. Any student wanting to defer the commencement of their studies must notify JMI in writing prior to the commencement of the course. JMI will only approve deferment if a student can demonstrate that the reason for deferment is due to compassionate or compelling circumstances.

Suspending Enrolment

Either JMI or the student can suspend or temporarily postpone a student's enrolment.

Student-initiated Suspension

Any student wanting to suspend their studies will need to apply in writing to JMI. A student can only suspend or temporarily postpone their enrolment for compassionate or compelling circumstances as defined. Weddings, cultural and religious activities are not acceptable reasons for suspension. Any suspension of studies are to be strictly in keeping with the reason for it.

JMI-initiated Suspension

JMI has the right to suspend a student's enrolment in the following circumstances:

- A breach of the *Code of Conduct*

- Failure to pay fees as per the *International Student Fee Policy*
- Failure to meet attendance and course progression requirements as per the *International Student at Risk and Course Progression Policy*

In the event that JMI suspends a student's enrolment due to the above reasons, JMI will notify the student of their intention to suspend enrolment and the reasons for suspension. Students will have the right to appeal the decision as per the *Student Grievance Handling Policy and Procedure*. Students will have 20 working days from the day of notification to appeal.

cancelling Enrolment

In extreme circumstances, JMI has the right to cancel a student's enrolment. Cancelling a student enrolment means the student is formally no longer a student of JMI. Reasons for the cancellation of a student's enrolment are:

- A serious breach of the *Code of Conduct*
- Failure to pay fees as per the *International Student Fee Policy*
- Failure to meet attendance and course progression requirements as per the *International Student at Risk and Course Progression Policy*

In the event that JMI cancels a student's enrolment due to the above reasons, JMI will notify the student of their intention to cancel enrolment and the reasons for cancellation. Students will have the right to appeal the decision as per the *Student Grievance Handling Policy and Procedure*. Students will have 20 working days from the day of notification to appeal.

ESOS Framework

The Education Services for Overseas Students Act 2000 (ESOS Act)—and associated legislation—form the ESOS Framework.

This is the legal framework for the provision of education services to overseas students and sets out the registration requirements and the ongoing standards for education providers that offer courses to overseas students.

The framework provides a consistent national approach to the registration of education providers so that the quality of the training, and the care of students, remains high.

To access the ESOS framework, visit <https://internationaleducation.gov.au/regulatory-information>

Student Accommodation & Cost of Living in Australia

Student Accommodation

There are a variety of accommodation options close to JMI's campuses whether you want to live in a student village, share a house or find a place of your own.

It is essential for international students to organise either short or long-term accommodation before arriving in Australia so you know you have somewhere to stay when you get here. Searching for the right place could take a couple of weeks, so it is recommended that you book temporary accommodation before arriving.

Please note: JMI does not screen information, nor act as an agent in the provision of accommodation information. It is your responsibility to determine whether the housing arrangements are suitable.

Private Student Accommodation Providers

The following are private student accommodation providers located centrally in Brisbane. Students seeking accommodation at these providers are to contact the provider directly.

Urbanest South Bank - <https://urbanest.com.au/brisbane/south-bank/>

Student One - <https://studentone.com/>

Iglu - <http://www.iglu.com.au/locations/brisbane>

UniLodge - <https://unilodge.com.au/city/brisbane/>

Rental Accommodation

If you would like to rent your own house, apartment, townhouse or flat, or rent a room in a shared house, search on real estate websites or flatmate listings for rental options.

You may find the following websites useful to search for rental accommodation or a room in a share house. It is your responsibility to determine whether the housing arrangements are suitable:

Domain - <https://www.domain.com.au/?mode=rent>

Realestate.com.au - <https://www.realestate.com.au/rent>

Flat Mates - <https://flatmates.com.au/>

Easy Roommate - <https://au.easyroommate.com/>

Cost of Living in Australia

Knowing the average living costs in Australia is an important part of your financial preparation. For your reference, here are some of the costs associated with living and studying in Australia (all costs are in Australian dollars).

The costs below are an approximate guide only. Students should be aware that these costs can vary depending on your study location in Australia.

Accommodation

- Hostels and Guesthouses - \$90 to \$150 per week
- Shared Rental - \$85 to \$215 per week
- On campus - \$90 to \$280 per week
- Homestay - \$235 to \$325 per week
- Rental - \$165 to \$440 per week
- Boarding schools - \$11,000 to \$22,000 a year

Other living expenses

- Groceries and eating out - \$80 to \$280 per week
- Gas, electricity - \$35 to \$140 per week
- Phone and Internet - \$20 to \$55 per week
- Public transport - \$15 to \$55 per week
- Car (after purchase) - \$150 to \$260 per week
- Entertainment - \$80 to \$150 per week

Minimum cost of living

The Department of Home Affairs has financial requirements you must meet in order to receive a student visa for Australia. From 1st February 2018 the 12-month living cost is:

- You - \$20,290
- Partner or spouse - \$7,100
- Child - \$3,040